



**MINUTES
REGULAR MEETING
SEPT. 12, 2013**

1. The Chairman called the Meeting to order at 7:46 p.m.
2. The Chairman read the statement in compliance with C.231, PL 1975.
3. Roll Call: the following Commissioners were present: DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chewcaskie. Commissioner DaPuzzo was absent.
4. Salute to the Flag. The salute to the Flag was led by the Chairman.
5. Chairman's remarks. The Chairman had no remarks at this time.
6. Approval of Minutes.

Regular Meeting – July 9, 2013 - Commissioner Kasparian made a motion to approve the minutes as presented, seconded by Commissioner Gabbert. All Commissioners present voted in favor of approving the minutes as presented except for Commissioners Salazer and Chewcaskie who abstained.

7. Public Comments (any subject).

Greg Hart, the Administrator of the Borough of Franklin Lakes thanked the Authority for getting the Franklin Avenue paving completed before the start of school.

8. Authorization to go into Closed Session to discuss financial issues. The Resolution to go into Closed Session was read by Counsel Zenn. The Resolution was moved by Commissioner Kasparian, seconded by Commissioner DePhillips. All Commissioners present voted to go into Closed Session at 7:50 p.m.

All Commissioners voted to go back into open session at 8:41 p.m.

Resolution #49-2013, the amendment to the 2013 annual budget which would provide for a reduction in that budget of \$800,000, was discussed in closed session by the Commissioners. After the discussion the Chairman indicated that he would introduce a motion to amend that resolution. The Commissioners would act on the resolution separately but would be amending, by motion, Resolution #49-2013 to provide for a reduction of \$1,598,983 instead of \$800,000.

Motion to amend Resolution #49-2013 to provide for the reduction of \$1,598,983 was offered by Commissioner DePhillips, seconded by Commissioner Gabbert. All Commissioners present voted in favor of the Motion to amend Resolution #49-2013.

The Chairman explained that this motion allows us to amend our resolution to reflect a reduction of \$1,598,983. This amended Resolution will go to the Department of Community Affairs and if approved the 4th quarter payment for each of the member municipalities will be reduced in proportion to the percentages they paid to the Authority in the 2013 Service Charges. That amount will not have an effect on the 2013 budget as advised by our professionals.

9. Consideration for approval list of Resolutions attached dated Sept.12, 2013.

All Resolutions had been discussed during the work session.

Commissioner Kelaher moved Resolutions #43-2013 to #48-2013 and #50-2013. Seconded by Commissioner DePhillips. All Commissioners present voted in favor of these Resolutions.

Resolution #49-2013 was voted on separately.

Resolution #43-2013. Approval of Vouchers, Payroll Transfers, Payroll Tax Deposits and Pensions and Benefits Transfers for the months of July and August 2013 and Health and Dental Benefits for August and Sept. 2013. Payroll Account – July \$184,918.44; Tax Deposit Account - July, \$85,627.61; PERS and Contributory Insurance - July \$29,163.28; Health Benefits Employer - August \$93,405.40; Health Benefits Employee - August \$4,180.79; Dental Benefits - August \$4,325.27; DCRP Employee JULY \$22.92; DCRP Employer – JULY \$12.50; Operating Account – August \$298,883.05; 2009 WWT Project Account – August, \$71,707.26; 2010 WWT Project account – AUGUST \$2,752.50; 2012 WWT Project account– AUGUST \$110,410.75; Payroll Account – August \$185,014.53; Tax Deposit Account – August \$86,223.85; PERS & Contributory Ins. – August \$28,657.66; Health Benefits Employer – Sept. \$93,405.40; Health Benefits Employee – Sept. \$4,180.79; Dental Benefits – Sept. \$4,325.27; DCRP – Employee – August \$22.92; DCRP – Employer – SEPT. \$12.50; Operating Account – Sept. \$172,528.53; 2009 WWT Project Account – Sept. \$7,263.67; 2010 WWT Project Account – Sept. \$1,035.00; 2012 WWT Project Account – Sept. \$100,815.07.

Resolution #44-2013 Appointment of Electrician, Alexander Lerch. This Resolution is to transfer Mr. Lerch from O&M Helper to Electrician at an annual salary of \$72,842.00 effective Aug. 4, 2013 subject to a 90 day probationary period.

Resolution #45-2013 Regular Employment, IT Technical Advisor. This Resolution is to retain Andrew Agugliaro as IT Technical Advisor retro-active to Aug. 11, 2013.

Resolution #46-2013 Authorization to enter into First Amendment to Shared Services Agreement with the County of Bergen to remove and replace certain County CMP storm sewers along county roads in Franklin Lakes. This Resolution is to authorize the Chairman to execute the amended Shared Services Agreement with the County and to approve Change Order #5 in connection with this amendment.

Resolution #47-2013. Resolution to assign Professional Services Agreement for the provision of Counsel to the Authority, Douglas M. Bern, Esq. This resolution is to continue the services of Douglas M. Bern, Esq. as counsel for Franklin Lakes project as an affiliate of the firm of Rubenstein, Meyerson, Fox, Mancinelli, Conti & Bern, P.A. under the same terms and conditions as previously awarded.

Resolution #48-2013. Appointment of Maintenance Supervisor, William Eletto. This resolution is to appoint Mr. Eletto as Maintenance Supervisor at an annual salary of \$85,000 effective Sept. 5, 2013 subject to a 90-day probationary period.

Resolution #50-2013. Salary adjustment for Electrical Supervisor. This resolution is to increase the annual salary of the Electrical Supervisor to \$85,000 so the salary will be within the same range as other Department Supervisors.

Resolution #49-2013. Adoption of Amendment to the 2013 Annual Budget. The amended Resolution was read by Counsel Jeff Zenn in its entirety. This resolution will amend the overall amount of the budget (operation) by reducing Total Anticipated Revenues by decreasing Service Charges by \$1,598,983 and correspondingly reducing Total Anticipated Appropriations by decreasing Non-Operating Appropriations/Other Reserves by \$1,598,983. The Capital Budget remains unchanged. The Amendment shall be submitted to the Director of the Division of Local Government Services for approval and shall not be effective until receipt of such approval. The Resolution was offered by Commissioner Kelaher, seconded by Commissioner Gabbert. All Commissioners present voted in favor of the Resolution.

Motion No.1 – Motion to approve Change order #1, as prepared by Chavond-Barry Engineering corp., for Cont.#253B Incinerator No.1 Improvements, Iron Hills Construction, Inc., in the amount of \$16,376.00. The Motion was moved by Commissioner Gabbert, seconded by Commissioner Kasparian. All Commissioners present voted in favor of the Motion.

Motion No. 2 – Motion to grant an unpaid leave of absence for Leonard VanDerStad, Pump Station Operator, from July 10, 2013 to Oct. 10, 2013 for medical reasons. The Motion was moved by Commissioner DePhillips, seconded by Commissioner Kasparian. All Commissioners present voted in favor of the Motion.

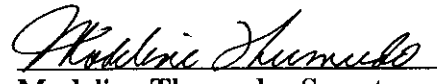
10. **Reports of Committees**
 - A. **Finance Committee – Nothing further to report.**
 - B. **Personnel Committee – Nothing further to report.**
 - C. **Insurance Committee – Nothing further to report.**
 - D. **Operating Committee – Nothing further to report.**
 - E. **Buildings & Grounds – Nothing further to report.**
11. **Report of Treasurer – Due to the absence of the Treasurer the Chairman reported that we are presently receiving .03% and .06% for short term investments from TD Bank and 1.25% in a short term investment from the Bank of New Jersey.**
12. **Report of Counsel – Nothing further to report.**
13. **Report of Engineer – Nothing further to report.**
14. **Report of Executive Director – Nothing further to report.**
15. **Report of Superintendent – No report.**
16. **Old Business. No old business.**
17. **New Business. No new business.**
18. **Public comments (on subjects 8 through 17).**

Greg Hart, Administrator of Franklin Lakes wanted to know the rationale for increasing the original resolution on amending the 2013 budget. The Chairman explained that there were some reserve funds that were available and there was a discussion as to whether those reserve funds should be used for rate stabilization in future years. Based upon our current operating budget, it was explained that this would not have an effect if the budget and service charges were reduced by the full amount in 2013. The reserve fund was \$1,598,983. The change went from basically half the reserves to the entire reserve that came from the bond reserves in August of this year.

Mr. Hart also wanted clarification about meetings of mayors of the member municipalities which Franklin Lakes was not made a part of. The Chairman

explained that when it was determined and there were discussions regarding the reserve issue, the Northwest Bergen Mayors appointed a committee which consisted of Mayor Barra from Allendale and Mayor Giordano from Waldwick. Commissioners DePhillips and Chewcaskie met with them on behalf of the Authority and various professionals that were also involved. The meeting was not the members of all the municipalities.

19. **Adjournment.** Motion to adjourn was made by Commissioner Kasparian seconded by Commissioner Salazer. All Commissioners present voted to adjourn at 8:55 p.m.


Madeline Thumudo, Secretary